



CHERRY WILLINGHAM
COMMUNITY SCHOOL

A Specialist Sports

Maths & Computing College

Headteacher: Mrs E Stiles, BEd (Hons), MA, N.P.Q.H.

29th January 2015

Dear Parent, Carer or Guardian

As you are probably aware from the recent weather forecast there is a possibility of snow and freezing conditions over the next few days. Please assume that our school will be open unless we have provided information that the school will be closed via the local radio stations and our website. The DfE's position on attendance in school is that parents, carers or guardians should send their children to school if they can do so safely. It is the view of the DfE that "essential travel" includes pupils going to school to keep learning, and school staff going to work.

If in the unlikely event of the school closing during the school day, we can only let students leave the school premises if we know that they will have someone at home to receive them, or that other acceptable arrangements are in place for them. Please return the reply slip at the bottom of this letter if your child has to stay in school until you can pick them up at 3.15 in the event of an early closure. If we do not receive your reply slip to let us know that your child needs to stay in school, we will assume that we can let them leave the school premises at the time of the decision being made.

If in the unlikely event of the school not being able to open at the beginning of the school day, we will notify the local radio stations and also put it on our website.

I do not anticipate any school closure but in terms of communication and helping parents, carers or guardians to know the position if ever such a situation happens, I thought it prudent to write to you to ensure the safety of all students.

Yours sincerely

Mrs E Stiles
Headteacher

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Name of Child Form.....

I am unable to make arrangements for my child if the school closes early, please keep them in school until I can pick them up at 3.15pm

Signed (Parent/Carer/Guardian)

Please hand this reply slip into Student reception.

